**DOCUMENT 002218**

**SUPPLEMENTARY INSTRUCTIONS TO BIDDERS - PRE-BID SITE VISIT**

COORDINATE ARTICLE AND PARAGRAPH NUMBERS WITH OTHER REQUIRED SUPPLEMENTARY INSTRUCTIONS TO BIDDERS. NUMBER IN THE ORDER OF THE DOCUMENT NUMBERS.

This Supplement modifies the Instructions to Bidders. Where any part of the Instructions to Bidders is modified by this supplement, the unaltered provisions of that part shall remain in effect.

**2. VISIT TO THE SITE**

Change 2.1 to Read:

* 1. Prospective bidders will be allowed to visit the job site to take field measurements and examine existing conditions of the project area only during the pre-bid site visit. Prospective bidders are urged to visit the site at this time. Prospective bidders or their representatives attending the pre-bid site visit will not be admitted on facility grounds without proper photo identification. Parking restrictions and security provisions will apply and vehicles will be subject to search. The date, time, location of the pre-bid site visit, and the phone number are included in the Advertisement for Bids.

PROJECT MANAGER AND TEAM LEADERS MAY WISH TO DEVELOP AND INSERT NARRATIVE AS TO WHY THE PROSPECTIVE BIDDERS ARE STRONGLY ENCOURAGED OR RECOMMENDED TO VISIT THE PROJECT SITE. IF A NARRATIVE IS INCLUDED, ADD IT AFTER THE COLON (:) AND DELETE THE UNDERLINES IN THE PARAGRAPH BELOW. REASONS CAN VARY SUCH AS THE FOLLOWING EXAMPLES:

Difficult environment to perform work such as ventilation, obstructions, tight spaces.

Geotechnical conditions such as wetlands, rock, cut/fill, etc.

Examination of test panels / mock-ups for acceptable tire shred samples or acceptable quality standard for stone cleaning.

IF A NARRATIVE IS NOT REQUIRED, OR DESIRED, DELETE THE PARAGRAPH BELOW.

Bidders are strongly encouraged to visit the project site to assess the following project conditions or quality standards: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

FOR DCS PROJECTS CHANGE 48 TO 72 HOURS. ALL DMNA PROJECTS STATEWIDE CHANGE 48 TO 24 HOURS.

Phone a minimum of 48 hours in advance of the pre-bid site visit with the names of those who will attend.

All participants shall comply with facility rules and regulations.

Participants will not be allowed to deviate from the group walk-thru and must stay with the group for the duration of the visit. All participants will adhere to the direction given by the Director’s Representative at all times during the visit.

Participants shall not wear any green and/or hooded clothing in Correctional Facilities. Any participant doing so will be denied entry to the facility.

Individuals shall not attend the site visit if they are feeling ill.

IF THERE ARE RISKS ASSOCIATED WITH ATTENDANCE OF THE PRE-BID SITE, FOR EXAMPLE ROOF PROJECTS, HAZARDOUS MATERIALS, ETC., THE PROJECT MANAGER AND EIC MAY CHOOSE TO REQUIRE A LIABILITY RELEASE FORM FROM PARTICIPANTS. OBTAIN APPROVAL FROM BUL AND REGIONAL SUPERVISOR FIRST, THEN INCLUDE THE PARAGRAPH BELOW AND INSERT THE LIABILTIY RELEASE FORM INTO THE APPENDIX (THE FORM IS LOCATED IN THE MASTER SPECIFICATIONS APPENDIX).

DELETE PARAGRAPH BELOW UNLESS A LIABILITY RELEASE FORM WILL BE REQUIRED FROM PARTICIPANTS, REFER TO ABOVE INSTRUCTIONS.

All participants must complete the following Liability Release at the time of the Site Visit. Blank forms will be provided at the time of the site visit.

**END OF DOCUMENT**